



Report of Your Volunteer Activities

Name _____

Address _____ City _____ State _____ ZIP _____

Phone No. () _____ E-mail Address _____

We'd like to know about your volunteer activities as a member of Royal Neighbors. By completing and submitting this form, you will help us learn about your work in your community, and you will also have an accurate record for tax time.

1. Track your volunteer involvement each quarter.
2. Complete this form and submit it to the Home Office, 230 16th Street, Rock Island, IL 61201-8645, by **January 15.**
3. Keep a copy of the form for your tax records.

Date	Volunteer Activity	Volunteer Hours	\$\$\$ Donated	Estimated Value of Items Donated
1st Quarter:				
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
2nd Quarter:				
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
3rd Quarter:				
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
4th Quarter:				
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____
_____	_____	_____	\$ _____	\$ _____

Examples:

2/22/07	Distributed meals at a homeless shelter	2	\$ _____	\$ _____
5/25/07	Contributed clothing to a battered women's shelter	_____	\$ _____	\$ 150
9/6/07	Made cash donation to American Cancer Society	_____	\$ 50	\$ _____